

**Conference of Delegates Meeting, Tuesday, February 10, 2021, 7:30 PM**  
**Conference of Delegates Meeting Agenda**

1. **Opening Devotion** Chairman Pastor Werner
2. **Mission Statement Review**  
MISSION STATEMENT  
Luther High School provides a Christ-centered education that encourages and equips students for life and for eternity.  
VISION STATEMENT  
Luther High School desires that its students, mindful of baptismal grace, live the holiness that God gave to them in Christ.  
OBJECTIVES  
Therefore, Luther High School will keep Christ in high school education by:
  1. faithfully proclaim and apply the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
  2. promote spiritual growth and maturity through the proper use of God’s Law and Gospel.
  3. encourage and train students to share their faith throughout their lives whether in personal or public ministry.
  4. instill a desire for knowledge, understanding and wisdom while taking “every thought captive and making it obedient to Christ.” (2 Corinthians 10:5)
3. **Minutes –** Secretary, Mr. Nate Livingston
4. **Finance Committee Report -** Mr. Steve Berg & Mrs. Nancy Rieck
  - A. Second Draft – 2021-2022 Budget
  - B. Approval of 2021-2022 tuition rates
5. **“Finish the Work” Committee Report -** Mr. Greg Sriver
6. **Principal’s Report** Mr. Jon Engelbrecht
  - A. Covid Update
    - i. Teachers out
    - ii. Building use – sports/concerts/drama/Jr. Knights
  - B. Call Report
    - i. Brad Schaper returned call to Kingdom Prep High School.
    - ii. Ms. Kathy Georgson holding call to Holy Cross, Madison, 6<sup>th</sup> grade/Spanish
7. **Education Committee Report -** Pastor Tom Schultz
8. **Building & Grounds Committee** Mr. Don Fruit
  - A. Finished annual winter tree trimming/removal.
  - B. Full-Time Custodial Position with benefits available (currently taking applications). Job posting has been sent to all Churches, posted on the website, and included in the Knightly News.
  - C. During Christmas break we finished painting the East/West Hallway that goes from the Choir room to the Athletic Office as well as an accent wall by the Industrial Arts room. Put on another coat of wax to the Commons floor.
  - D. Currently we’re in the process replacing the ceiling tiles in the North/South hallway by the ACE boys/girls locker rooms as well as replace any heavily stained (from previously corrected roof leaks) tiles throughout the school.
  - E. 2 Old Furnaces from the West Wing are currently on craigslist
  - F. Upgrades to the AV equipment in the Commons include:

- i. Ceiling mounted projector
- ii. Large electric screen
- iii. Desktop computer always connected (in storage room under TV)
- iv. Connection for guest laptop
- v. Blu-ray player
- vi. Upgraded audio (essentially additional ceiling speakers for better coverage)
- vii. Additional large TV on the opposite side of the room to be used as both a confidence monitor for the presenter and future digital signage

**9. Director of Mission Advancement Report**

Mr. John Byus

**10. Luther High Foundation Report**

Mr. Jim Mendell

**11. Friends of Luther Report and Good Steward Store Report**

Pastor Roger Sachs

**12. Old Business**

**13. New Business**

**14. Adjournment with Lord's Prayer**

**15. Next meeting of the COD - Wednesday, May 12, 2021 - 7:30 PM**

**Luther High School Conference of Delegates Meeting Minutes  
November 11, 2020**

1. The meeting began at 7:35 PM with a devotion on Psalm 40 by Chairman Pastor Werner.
2. The mission, vision, and objective statements were reviewed.
3. The minutes from the August 4th meeting were reviewed and an **MMSP (motion was made, seconded, and passed)** to approve them.
4. **Finance Committee Report -** Mr. Steve Berg & Mrs. Nancy Rieck
  - a. The budget numbers were presented, and there are no major issues to address.
  - b. A preliminary budget was presented to prepare for next year.
  - c. A listing of parsonage allowances was presented for the staff. **MMSP to approve the parsonage allowances as presented by the Finance Committee.**
  - d. An audit was
5. **“Finish the Work” Committee Report -** Mr. Greg Scriver
  - a. A current financial snapshot of the campaign was presented. An additional \$158,093 was received since August's meeting.
6. **Administration Report -** Mr. Jon Engelbrecht
  - a. Covid Update - There have been some students and a staff member who have tested positive. Quite a few students have had to quarantine as close contacts. But overall the plan has worked quite well. About 20 students per day do the virtual learning.
  - b. Christmas concert – currently working on a plan to have only the parents attend the concert. We would give two tickets to each family. This would put the attendance at 198 or so. We would be close to the 25% occupancy requirements for large group gatherings.

- c. Student Teachers - Mr. Wade Shult and Ms. Alyssa Tessmer have been doing well. Both of their supervising teachers are impressed with their ability in the classroom.
- d. School Choice meeting was held this evening as well. It was offered both virtually and in person and was quite well attended.

**7. Education Committee Report - Pastor Tom Schultz, Chairman**

- a. Mr. Phil Punzel was called to serve as principal.
- b. First Lutheran in La Crosse has asked to join the school choice program under Luther High's umbrella. (They would join St. Paul's, Onalaska, and St. Matthew's, Stoddard under the umbrella of governance.)

**8. Building & Grounds Committee - Mr. Gary Harter**

- a. The A/C work that was approved in August
- b. New part time custodian: John Havens is working out well.
- c. A/C compressor for the computer server room in Mahnke's office failed the last week of October. Compressor was found to be grounded, only 4 years old and under warranty. Schneider completed the warranty work (Carrier). A/C back on line 11/3.
- d. Furnace (2002) for rooms 1916, 1920, and 1930 in East wing suffered a failed heat exchanger. New Lennox furnace was installed on 10/30 by Paul's Heating and air conditioning. Cost: \$3,526
- e. During 2-week virtual learning, John painted the North/South hallway by the Commons as well as the East/West hallway by the Choir room in accordance with the Accoutrement Committee design. Started the process of moving the awards display cabinets as well as moving/installing bulletin boards. Moved the Music award display into the North/South hallway.

**9. Luther High Foundation Report - Mr. Jim Mendell**

- a. A written report was presented.

**10. Director of Mission Advancement Report - Mr. John Byus**

- a. The Friends of Luther hasn't been able to do the normal fundraisers they do, and are currently running a fundraiser to help support Luther High.
- b. With everything going on, almost a quarter million dollars has been donated since summer.
- c. The Let the Children Come campaign has raised over \$45,000 now.
- d. The Armor our Knights campaign will run for one day to raise funds for student tuition assistance.

**11. Friends of Luther Report and Good Steward Store Report - Pastor Roger Sachs**

- a. Pastor Roger Sachs presented reports for Friends of Luther. They are collecting donations for faculty Christmas gifts.
- b. Good Steward is open and running about 85% of where they normally are.

12. Old Business – none

13. New Business – None

**14. Next meeting of the COD - Wednesday, February 10, 2021 - 7:30 PM**

15. A **MMSP** to adjourn with Lord's Prayer at 8:22 PM

Respectfully submitted,  
Mr. Nate Livingston