

# Luther High School Conference of Delegates Meeting Agenda

## May 13, 2020 7:30 PM

Following the directives of the state and county health department guidelines and out of concern for your well-being and others, if you are or were recently ill; or if you have been with others who have been ill or traveled overseas we respectfully request that you stay safe at home.

1. Opening Devotion Chairman, Pastor Werner

2. Mission Statement review

### MISSION STATEMENT

Luther High School provides a Christ-centered education that encourages and equips students for life and for eternity.

### VISION STATEMENT

Luther High School desires that its students, mindful of baptismal grace, live the holiness that God gave to them in Christ.

### OBJECTIVES

Therefore, Luther High School will keep Christ in higher education by:

1. faithfully proclaiming and applying the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
2. promoting spiritual growth and maturity through the proper use of God's Law and Gospel
3. encouraging and training students to testify and witness to the Gospel of Christ throughout their lives
4. instilling a desire for knowledge, understanding and wisdom while taking "every thought captive and making it obedient to Christ." -- 2 Corinthians 10:5

3. Minutes Mr. Nate Livingston

4. Finance Committee Report Mr. Steve Berg

5. Finish the Work Capital Campaign Committee Report- Mr. Greg Scriver

6. Principal's Report Mr. Paul Wichmann

7. Education Committee Report Pastor Galen Riediger

8. Building and Grounds Committee Report Mr. Richard Dorn

9. Luther High Foundation Report Mr. Jim Mendell

10. Director of Mission Advancement Report Mr. John Byus

11. Friends of Luther & Good Steward Store Report Pastor Roger Sachs

12. Old Business -

13. New Business

a. BOC Nominations (Election in August COD Meeting)

b.

14. Adjourn with Lord's Prayer

**Luther High School Conference of Delegates Meeting Minutes  
February 12, 2020**

1. The meeting began at 7:35 PM with a devotion on 1 Samuel 5 by Chairman Pastor Werner.
2. The mission, vision, and objective statements were reviewed.
3. The minutes from the November 13th meeting were reviewed and an **MMSP (motion was made, seconded, and passed)** to approve them.
4. **Finance Committee Report -** Mr. Steve Berg & Mrs. Nancy Rieck
  - a. The budget report was presented. We are running almost exactly where we need to be at this time.
  - b. Two significant gifts were given to tuition assistance and tuition reduction funds.
  - c. Most commitments for the calendar are in, with just a few commitments left to receive.
  - d. The fees for the upcoming school year remain unchanged.
  - e. A proposed budget was presented to allow for discussion on setting the tuition rates for next year. The Board of Control recommends a 5% tuition increase to allow for a balanced budget. **Motion made and seconded.** Discussion followed. **Motion to increase tuition by 5% passed by a hand vote of 27-24.**
5. **Luther High Foundation Report & Elections -**
  - a. A ballot was presented for elections. Four names were presented and two need to be elected.
  - b. **Mr. Jim Mendell and Mr. John Pieper were reelected.**
6. **“Finish the Work” Committee Report -** Mr. Greg Scriver
  - a. A current financial snapshot of the campaign was presented. An additional \$210,000 was received since November’s meeting.
  - b. The plan to move forward was presented. There are two parts to the plan: a one-time gift to reduce the balance of loan #2, and encouragement to find a place to fit in on the donor pyramid. Donor Pyramid information was available to the delegates and the delegates were encouraged to take it back to their congregations and encourage their congregations.
  - c. Encouragement was given and needs to be spread to do this with action and not just words.
7. **Administration Report -** Mr. Paul Wichmann
  - a. Class of 2024 applications - 36 as of February 5, 2020
  - b. Pastor Lisk: The Board of Control officially recognizes that Pastor Lisk will be returning to full-time status beginning with the 2020-2021 school year.
  - c. Mr. Bob Sandvick injury update: On Wednesday, December 11, 2019, while assisting a technician from Paul’s heating, Bob struck a beam with his head. He was diagnosed with a concussion and was told to rest and stay away from electronic screens. He is still experiencing fatigue, light sensitivity, and some vestibular disturbance (vertigo). Jan. 15th update - He was still having vision issues. The physicians indicated that after 7 weeks, recovery is still a slow process. Luther High has now applied for Worker’s Compensation for Bob. Keep Bob and Jo Sandvick in your prayers.
  - d. Faculty In-Service Day January 17: Presentation on Stress Management. Followed by the faculty’s review of the recommendations of the Faculty Curriculum Review/REcommendations Ad Hoc Committee. Subsequently recommendations were forwarded to the BOC for approval.
  - e. Faculty In-Service February 7: The faculty continued review of the following Academic Department Updates:
    1. Religion Department
    2. Fine Arts Department
    3. International Language Department
    4. Physical Education Department

- f. WPCP: Currently Luther High has 37 WPCP students. A second informational meeting about the WPCP and Luther High enrollment and tuition assistance was held at 5:00 pm on February 12. The WPCP application period for the 2020-2021 school year is February 3 - April 16. St. Matthew's Stoddard will also be participating in the WPCP beginning with the 2020-2021 school year just at St. Paul's Onalaska beginning with the current school. Detailed information and application about the WPCP are on the DPI website: <https://dpi.wi.gov/sms/choice-programs/student-applications>
- g. Accreditation: The Board of Directors of the Wisconsin Religious and Independent Schools accreditation (WRISA) reviewed Luther High's Annual Report and Long Range Plan and determined that Luther High is accredited for the 2019-2020 school year. WRISA is a member of the National Federation of Nonpublic School State Accrediting Associations (NFNSSAA). "The NFNSSAA commends the school community for meeting the rigorous requirements for accreditation and providing a high-quality educational experience for the community it serves."
- h. Long Range Plan Report/Update (distributed at meeting)
- i. Annual Meeting of the Association of Lutheran High Schools (March 5-6): The theme for this year will focus on student Mental Health and Wellness. The following will be representing Luther High: Pastor Werner, Mr. Engelbrecht, Mrs. Towne, and Mr. Byus.
- j. Staffing Updates:
  1. Individual Instructional Coordinator: Mrs. Gail Bolstad was hired as individual instructional coordinator and afternoon study hall supervisor.
  2. Mr. Gregory Baures accepted the Music/Art/Drama call.
  3. Mr. Todd Russ returned the Principal call.
  4. Ms. Kathy Georgson holds a call to teach 6th grade and Spanish in Neenah, WI.
  5. Mr. Jon Engelbrecht was called to serve as LHS principal.

**8. Education Committee Report - Pastor Galen Riediger, Chairman**

- a. Gymnastics Co-op: The Board of Control(BOC) approved the co-op in gymnastics with Onalaska High School. This has been done in the past with G-E-T. There are two students interested and possibly two potential freshmen as well.
- b. Advanced Biology: The BOC approved changing the name of Advanced Biology to Human Anatomy.
- c. Clas Credit Status: The BOC approved changing the status of Physics and the renamed Human Anatomy to no longer be Honor Point courses. All recognized AP courses and Dual Credit Courses through BEthany Lutheran College still receive Honor Point credit.
- d. Science Credits: The BOC approved changing the requirements for graduation in Science to 3 credits to align with state standards.
- e. The BOC approved changing the requirements for graduation in Math to 3 credits to align with state standards and to split one section of Algebra I into two sections of Algebra 1A and Algebra 1B.
- f. The BOC approved the recommendation of the Religion Department to require Christian Living for all seniors with a cap of 15 students per session, as well as changing the current History of Christian Thought in to possible electives with three being offered each semester.
- g. Luther High FIRST Robotics: This year's project is "Infinite Recharge". Luther's robotics team consists of 29 students and 16 mentors. They will be planning, building, and testing their robot in preparation for competitions in Peoria, IL on March 18-21 and at the La Crosse Center on April 2-4. There is also an initial skirmish this weekend in La Crescent.
- h. SIS Review: The Student Information System (SIS) committee has met five times to find the best program to streamline online information for Luther High.

**9. Building & Grounds Committee - Mr. Gary Harter**

- a. Part-time Custodian: Mr. Donald Ostreng was hired to fill a vacant position.

- b. Weight Room Proposal: The BOC approved the proposal presented by the Weight Room Design Committee (Mr. Ross, Mr. Schiebel, Mr. Rebernick, and Mrs. Towne.) Funding is available with some reserve Physical Education Department money and a gift.
  - c. Water Heater: A water heater was leaking and was repaired at a cost of \$9,300.
  - d. Design Committee's signage recommendations: The BOC approved the signage recommendation for restrooms.
  - e. Clothes racking system: During a recent Fire Department inspection, a concern was raised over a very large volume of clothing articles that were being suspended from the bar joist. A new system is now in place for hanging drama clothes.
  - f. Storm Water Runoff Plan Credits Application: Kevin Schubert of the City of Onalaska Engineering department indicated we may potentially be eligible for a 50% reduction in ERU (Equivalent Runoff Units). We are currently assessed 50.4 ERU's. The current value per ERU is approximately \$70 per unit. Mr. Schubert requested that we speak with Paragon Associates to have them update a drawing that will be included in the application to the City of Onalaska. Paragon Associates updated the drawing per the city of Onalaska request for an estimated cost of \$200.00.
  - g. Power Surge at the Baseball Field: Update: Claims loss total was \$8,176 minus deductible of \$2,500 leaving a balance of \$5,676. Checks received so far of \$2,116 and \$1,166 for a total of \$3,282. Additional checks will be issued once the underground cable and cooler repair are finished. Cooler unit has been repaired. Underground cable installed 11/5/19. Electrical connection needs to be finished and completion date is dependent on weather.
  - h. Pit Orchestra: Several removable seats in the Chapel Auditorium made it possible to have an orchestra for LHS drama performance of Hello Dolly.
10. **Director of Mission Advancement Report - Mr. John Byus**
- a. A report was handed out on the work and fundraising being done by the DOMA and the blessings that have been received.
  - b. The new commercial that is airing on Channel 8 was played.
  - c. Upcoming opportunities were presented including congregation visits, a Thrivent Financial Event, and the Big Knight.
11. **Friends of Luther Report and Good Steward Store Report - Pastor Roger Sachs**
- a. Pastor Roger Sachs presented reports for Friends of Luther showing 2019 funds and distributions and the bulletin insert that was handed out.
12. Old Business – none
13. New Business –
- a. Dave Rundahl spoke to the delegates encouraging the teachers of Luther High to be out in the area congregations.
14. **Next meeting of the COD - Wednesday, May 13, 2020 - 7:30 PM**
15. A **MMSP** to adjourn with Lord's Prayer at 8:48 PM

Respectfully submitted,  
Mr. Nate Livingston, Secretary

## Luther High Conference of Delegates Meeting 7:30 PM May 13, 2020

### Principal's Report

Mr. Paul Wichmann

- A. Current 2020-21 Enrollment
- |                          |     |                          |
|--------------------------|-----|--------------------------|
| 1. Freshmen applications | 50  | as of 5/4/20             |
| 2. Sophomores            | 64  |                          |
| 3. Juniors               | 62  |                          |
| 4. Seniors               | 62  |                          |
| 5. TOTAL                 | 238 | (2019-20 enrollment 242) |
- B. WPCP - There are 59 Wisconsin Parental Choice enrolled for 2020-21. All students are members of our LHS Association congregations.
- C. WPCP Available Seats: As permitted by the DPI Luther High is adjusting the number of available WPCP seats as follows:  
Current available seats: 9 = 30, 10 = 30, 11 = 15, 12 = 5      Total = 80  
Current applications: 9 = 20, 10 = 26, 11 = 11, 12 = 2      Total = 59
- D. International Student Update: Currently there will be no international students enrolled for the 2020-21 school year.
- E. Karen Murry: Mrs. Murry was recently diagnosed with cancer and is undergoing treatment. Keep Mrs. Murry in your prayers.
- F. Retirements: Mrs. Connie Bader and Mr. Paul Wichmann will be retiring at the conclusion of this current school year. We thank them for their faithful service and pray that God continues to bless them in retirement.

### Education Committee Report -

Pastor Galen Riediger, Chairman

- A. Staffing: As Mr. Ben Washburn has returned the Call to serve as Principal, the Administration and Board of Control have discussed options to meet Luther High's administrative needs. The Board will inform the Conference of Delegates of the final decision.
- B. Graduation Plans: Planning for graduation is subject to State and County Health Guidelines. The Board will be addressing this matter on May 13.
- C. Self-Study Follow-up: Prior to June 1, Long-range plan reports and addenda must be submitted to maintain accreditation
- D. Roles & Responsibilities Ad Hoc Committee
- E. Administrative Restructuring Ad Hoc Committee

**Building & Grounds Committee**

**Mr. Gary Harter, Chairman**

- A. Bob Sandvick:** Bob's health condition still does not permit him to return to work. At this time, he is on disability and continues being evaluated by occupational therapist, medical doctors, and neurologist. In the interim Mr. Don Johnson will manage the daily work of the custodial staff.
- B. Routine Maintenance:** Luther High's custodial crew has completed the deep cleaning of the building. Lawn care, maintenance of landscape, care of gym floors, and window washing are also being addressed.
- C. City of Onalaska Boulevard Tree Planting:** As part of the city-wide Ash tree replacement program, the City of Onalaska is planning to plant 23 trees in the boulevard area along Luther High's property. The planting of these ornamental trees (b&b = bulb and burlap) will be done by the City of Onalaska as will the perpetual watering and maintenance.
- D. Furnace Replacement / Maintenance:** Pending adequate funding it would be well to replace one of the aging furnaces this year and do the same the following next year.
- E Wax for floors:** Still on back order
- F Design Committee Painting:** At the direction of the Design Committee some of the interior painting is also being done. (Main office wall and door frames)