

Luther High School

Conference of Delegates Meeting Agenda May 13 , 2015 7:30 PM

1. Opening Devotion

Chairman, Pastor Schultz

2. Mission Statement review

MISSION STATEMENT

Luther High School provides a Christ-centered education that encourages and equips students for life and for eternity.

VISION STATEMENT

Luther High School desires that its students, mindful of baptismal grace, live the holiness that God gave to them in Christ.

OBJECTIVES

Therefore, Luther High School will keep Christ in higher education by:

1. faithfully proclaiming and applying the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
2. promoting spiritual growth and maturity through the proper use of God's Law and Gospel
3. encouraging and training students to testify and witness to the Gospel of Christ throughout their lives
4. instilling a desire for knowledge, understanding and wisdom while taking "every thought captive and making it obedient to Christ." -- 2 Corinthians 10:5

3. Minutes

Mr. Dan Kinstler

4. Principal's Report

Mr. Paul Wichmann

5. Education Committee Report

Mr. Mark Kutz

6. Finance Committee Report

Mr. Charlie Handy

7. Building and Grounds Committee Report

Mr. Travis Zenke

8. Luther High Foundation Report

Mr. Jim Mendell

9. Friends of Luther & Good Steward Store Report

Pastor Roger Sachs

10. WELS Ministry of Christian Giving Report

11. Master Planning Building Committee Report

Mr. Don Fruit

12. Master Planning Capital Campaign Committee Report-

Mr. Greg Sriver

13. WI Voucher Program Ad Hoc Committee Update

Pastor Wassermann

14. Old Business -

15. New Business

a. BOC Nominations (Election in August COD Meeting)

b. Current Board members who terms expire in 2015: Bruce Jentz and Mark Kutz are completing their second term on the Board and are not eligible for re-election.

c. Current Board members eligible for re-election. Travis Zenke is completing his first term on the Board and would be eligible for re-election. Pastor Werner is completing one year to fill a vacancy on the Board of Control.

d. Nominations Committee: Bruce Jentz, Mark Kutz, Travis Zenke and Pastor Werner are asked to serve as the nominations committee.

16. Adjourn with Lord's Prayer

Conference of Delegates
February 11, 2015

1. Opening devotion Pastor Andrew Schultz

2. Master Planning Report Don Fruit
 - a. Enrollment: projecting 252 students over the next 5 years
 - b. Space needs: shop, art, chapel, performing arts, science labs, robotics, storage, office space, weight room, wrestling room, parking, future athletic facilities (bleachers, tennis, JV baseball)
 - c. ADA facilities
 - d. The following motions were passed:
 - i. Move forward with the developing detailed plans and cost estimates for remodeling Aux Gym locker rooms and bathrooms and a new athletic storage shed.
 - ii. Empower the finance committee to research option for funding / financing all of the phase 1 building and site projects at LHS and to present those options at the May 2015 COD meeting.

3. Ministry of Christian giving Harry Mears
 - a. Report provided

4. Luther High Foundation Jim Mendell
 - a. Financial report provided
 - b. Election held
 - i. Wade Hackbarth and Dan Kunz will serve 3 year term
 - ii. John Roellich will serve 1 year term

5. Finance Committee Report Mr. Charlie Handy & Mrs. Nancy Rieck
 - a. Tuition increase
 - i. Board of Control recommended 8.5% increase in tuition; this was not passed -23 pro / 26 opposed
 - ii. Instead, a 4% tuition increase was approved along with strong encouragement for the Delegates to discuss financial needs with their congregations
 - iii. It was approved that international students rate will be increased to the same as the non-wels 1st child
 - b. If you know what your congregational commitment is by the first of March please let committee know so they can update the list

6. Principal Report

Mr. Paul Wichman

- a. ALHS Annual Meeting March 5-6 (LHS reps: Pastor Schultz, Pastor Bilitz, and Mr. Wichmann)
- b. Class of 2015 applications - 40 received as of 2/3/14

7. Education Committee Report

Mr. Mark Kutz

- a. Developing a formal faculty continuing education policy
 - i. Currently evaluating what both Synod is recommending and what other ALHSs have for their polices.
- b. Administrative Ad Hoc Committee Update
 - i. Much work has progressed on the restructuring of the administration. Currently reviewing staffing options without impacting the budget; will not be bringing in any additional staff at this time.
- c. AP English
 - i. We had considered adding AP English next school year that would replace Adv Brit Lit. We will not move forward with AP English at this time
- d. Laptops
 - i. Decision at January meeting to go with “bring your own device” has a few options that need to be explored. A policy for student use will be presented for approval.

8. Building and Grounds Committee Report Mr. Travis Zenke

- a. Cell Tower
 - i. Received word that the tower was sold December 9. No communication from new owner. January’s lease check was still from Airadigm, the original owner.
- b. Lutheran Hospital Property
 - i. Nothing has started at this time. Possible start up in the spring
- c. Furnaces
 - i. Three old furnaces and a heat exchanger need to be replaced. It was approved that funding for these needs will come from the perpetual maintenance fund (\$15,854).

9. Good Steward Store report

Pastor Roger Sachs

- a. Report presented

10. New Business

- a. St. Paul’s Onalaska requested a group re-study the WI School Voucher Program. Board of Control will establish a group

May 13, 2015

Luther High School Conference of Delegates Meeting

Principal's Report

Mr. Paul Wichmann

- A. **Enrollment Update** - At this time we have received 55 freshmen applications. At this time the number of transfers to other schools and transfers from other schools is still uncertain. We are aware that 3 students will be transferring as their families are moving.

- B. **International Student Update**: Currently there will be two international students enrolled for the 2015-16 school year. Both students are from China. We are grateful for the host families opening their homes to these students.

- C. **Graduation** – The graduation service for the "Class of 2015" will be held on Sunday, May 24th at 2:00 PM. The class verse is [Joshua 1:9](#) “Have I not commanded you, be strong and courageous, do not be terrified, and do not be discouraged, for the Lord your God will be with you wherever you go.” Pastor Andrew Schultz will preach for this special occasion, Pastor Bilitz will serve as liturgist., and Luther Alumnus Sam Wessel will serve as organist.

- D. **Self-Study Follow-up** - Long-range plan reports and addenda must be submitted to maintain accreditation. Please forward your suggestions to strengthen and support Luther High School's program of Christian education to Mr. Wichmann by May 22, 2015.

- E. **HOUSING REQUEST** If you are able to provide room and board for students or and MLC student teacher during the 2015-16 school year, please contact Mr. Wichmann at 783-5435 ext 100. At this time we have not received request from MLC to have student teachers

May 13, 2015

Conference of Delegates Agenda

Education Committee Report

Mr. Mark Kutz

- A. **Administrative Restructuring Completed** – The restructuring of the Administration is complete and will begin in the 2015-16 school year. Pastor Bilitz has accepted the call to be Dean of Students. The following staff members will serve as Directors:
 - a. Athletic Director = Joel Babinec
 - b. Music Director = Paul Adickes
 - c. Technology Director = James Mahnke
 - d. Facilities and Operation Director = Keith Heinze
 - e. Guidance Counselor = Mark Loersch
 - f. Promotions Director = Greg Schibbelhut
 - g. Registrar = James Mahnke
- B. **Music Curriculum Change Requests** – Jim Rupprecht will be retiring to a half time teaching position for next school year. He will no longer teach any Music courses. There will be some changes required in the Music department to accommodate the reduction of Music staff.
 - a. Change Concert Choir from a Jr/Sr course to a So/Jr/Sr course and choirs will continue to visit churches (Paul Adickes will teach)
 - b. Change Cantate Choir to primarily a Fr course (but Soph can take) with no church performances. All performances would only be held at LHS events (Christmas, Easter, etc.) (Paul Adickes will teach)
 - c. Considering changing the graduation requirements of Music
 - i. FROM - 4 semesters of a performance course (Band and/or Choir) or 1 semester of Music Appreciation/Music Theory
 - ii. TO – 2 semesters of a performance course (Band and/or Choir) or 1 semester of Music Appreciation/Music Theory
- C. **Staffing** – We will begin studying the current staffing levels of the school to evaluate if the current number of instructors is adequate for our instructional needs.
- D. **Trane Meeting** – On May 5 Trane invited the area high schools to their campus to discuss ways they could help encourage students to consider manufacturing and engineering careers. Mr. Wichmann and Mr. Mahnke represented Luther High School. Numerous opportunities were presented such as scholarships (\$1000 each), Junior Achievement classes and Apprenticeship programs. The 7 Rivers Robotics Coalition, of which Luther High School is a member school, was discussed as another way Trane could support future engineers by providing subject matter experts, funding, machining, materials and/or facility space for storage or practice.
- E. **1:1 Technology** – 60+ Chromebooks arrived at the end of April and were installed on mobile carts of ~30 Chromebooks each. Instructors are actively using them even with the limited time remaining in the current school year. This will help the instructors to better prepare lessons over the summer for the coming year. We will continue to purchase additional Chromebooks as funding provides until every student is equipped with their own device.
- F. **Student Scheduling** – Scheduling classes for next school year has been completed.
- G. **Calendar for 2015-16** – the detailed calendar for 2015-16 has been distributed to the faculty and staff for final review/additions/corrections. Typically it is published in late May.

**Conference of Delegates
B&G Report
May 13, 2015**

- A. Cell Tower:** Received word that the tower was sold to Vertical Bridge. Received information and forms for the transfer of the lease. Their payments began May 1. They have a company that takes care of the flag
- B. Capital Improvements List:** Review, update, and evaluate.
- C. Part-time Janitor:** Karen Wolter has returned as our part-time janitor.
- D. Rezoning for Future Development:** Brea Grace, Land Use and Development Director for the City of Onalaska, recommends that the two parcels of land (north of the practice field and west of the power lines) presently zoned R2 be rezoned to P1. After this is done, the ownership of the remaining third parcel (building site, football and baseball fields), which is zoned P1 and owned by the Mississippi Valley Evangelical Lutheran Association, could be merged with the other two parcels under Luther High School Association. This would change the 40' set back requirements from the property lines of three separated parcels to one. The process will require having title work done, filing a rezoning application, and getting a conditional use permit for any future building. Estimated processing and approval time is 4 to 5 months because it involves a change in the city ordinances.
- E. Road Repair:** The access road to the track area will need repair to stop erosion.
- F. The development of the property by Three Amigos north of our big parking lot is under way**
1. The city is requiring the developer to put in an 8" stub from the new water main in Green Bay Street to our property line.
 2. If at the time of development/building addition at Luther it is found to necessitate further water for fire protection, we will be required to install a water main from our existing fire hydrant to the water main stub from Green Bay Street.
 3. The placement of the curb cut from Green Bay Street to our property will be determined by the city. It will be a bit west of the drawing proposed by the master plan group.
 4. Luther allowed the developer to lower the berm (half was his, half was ours) under the main power lines which reduced the area he needed for drainage, eliminated the need for a retaining wall, and gave him a 1000 yards of fill that he otherwise would have had to haul in.
- The developer, in return, moved, at no cost, the 4000 yards of fill left from the berm to the north of our football/track area to provide fill for the proposed athletic storage shed. Estimated real cost of this work would have been \$40,000.