

**Conference of Delegates Meeting**  
**Wednesday, August 14, 2013**  
**7:30 PM**  
**Agenda**

- 1. Opening Devotion** Chairman, Pastor Shaun Arndt
  
- 2. Mission / Vision / Objectives Review**  
**MISSION STATEMENT**  
Luther High School provides a Christ-centered education that encourages and equips students for life and for eternity.  
**VISION STATEMENT**  
Luther High School desires that its students, mindful of baptismal grace, live the holiness that God gave to them in Christ.  
**OBJECTIVES**  
Therefore, Luther High School will keep Christ in higher education by:
  1. faithfully proclaiming and applying the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
  2. promoting spiritual growth and maturity through the proper use of God's Law and Gospel
  3. encouraging and training students to testify and witness to the Gospel of Christ throughout their lives
  4. instilling a desire for knowledge, understanding and wisdom while taking "every thought captive and making it obedient to Christ." -- 2 Corinthians 10:5
  
- 3. Minutes** Secretary Dr. Gregg Henckel
  
- 4. Opening Forum Meetings Report**
  
- 5. Appointment of Master Planning Committee**
  
- 6. Ministry of Christian Giving** Mr. Harry Mears
  
- 7. Principal's Report** Mr. Paul Wichmann
  
- 8. Education Committee Report** Mr. Jon Hahm
  
- 9. Finance Committee Report** Mr. Kyle Rupprecht & Mrs. Nancy Rieck
  
- 10. Building and Grounds Committee Report** Mr. Paul Albrecht
  
- 11. Friends of Luther Report & Good Steward Store Report** Pastor Roger Sachs
  
- 12. Luther High School Foundation Report** Mr. Jim Mendell

### 13. Old Business – -

### 14. New Business

#### a. Elections

**1. Current Board members who terms expire in 2013:** Jon Hahm and Gregg Henckel are completing their second term on the Board and are not eligible for re-election. We extend our sincere thanks for their faithful service to the Lord at Luther High School.

**2. Current Board members eligible for re-election.** Pastor Wassermann is completing an un-expired term for Pastor Wall, who accepted a Call to Alaska. Pastor Wassermann would be eligible for two full terms. Kyle Rupprecht is completing his first term on the Board and would be eligible for re-election.

#### b. Nominees: Incumbents underlined

1.) Pastors: David Brandt (St. Paul, Tomah), Robert Wassermann (Mt. Calvary, LaCrosse), John Werner (Christ, Burr Oak)

2.) Teachers: Chris Avila (St. Matthew, Stoddard), Stephen Berg (Christ, West Salem), Carl Rick (Immanuel, LaCrosse)

3) Laymen: Roger Bechly (St. Michael's, Fountain City), Mike Havlik (Good Shepherd, Holmen), Kyle Rupprecht (St. John's Lewiston)

#### c. Board of Control Elections

**d. Installation of new Board of Control Members** (Following the COD meeting the Board will meet to elect officers and determine committee membership)

### 15. Adjournment Lord's Prayer

**Luther High School  
Conference of Delegates Minutes  
May 8, 2013**

1. Opening Devotion by Pastor Arndt comparing Luther's Mission Statement to what Jesus has instructed his disciples
2. Minutes for both February regular meeting and March 27 special meeting approved as presented by Dr. Henckel
3. Building Plan Update with Mr. Dave Hollstrom – code requirement changes, general specification review. Open forums explained
4. Principal's Report by Mr. Paul Wichmann – see attached  
School Voucher proposal for Wisconsin and its current relevance to LHS
5. Education Committee Report by Mr. Jon Hahm – see attached
6. Finance Committee Report by Mr. Kyle Rupprecht – see attached  
Motion to approve budget as presented. Passed  
Proposed Collection Agency policy. Motion to table approved.
7. WELS Ministry of Christian Giving Report by Mr. Harry Mears  
58 home discussions about wills and trusts in last year  
WELS list of expectancies – 62 wills/trusts list LHS with estimated \$2.8 million pledged
8. Building and Grounds Committee Report by Mr. Paul Albrecht – see attached  
Proposed members of Building Committee listed
9. Luther High Foundation Report by Mr. Jim Mendell  
Building fund has approx. \$1.755 million balance  
Discussion by Ken Schmoker on current investment strategy
10. Friends of Luther & Good Steward Store Report by Pastor Roger Sachs – see attached
11. Old Business -
12. New Business
  - a. BOC Nominations (Election in August COD Meeting)
  - b. Current Board members who terms expire in 2013: Jon Hahm and Gregg Henckel are completing their second term on the Board and are not eligible for reelection.
  - c. Current Board members eligible for re-election: Pastor Wassermann is completing an un-expired term for Pastor Wall, who accepted a Call to Alaska. Pastor Wassermann would still be eligible for two full terms. Kyle Rupprecht is completing his first term on the Board and would be eligible for re-election.
  - d. Nominations Committee: Jon Hahm, Gregg Henckel, Pastor Wassermann and Kyle Rupprecht. Motion to approve passed.
15. Adjourn with Lord's Prayer

**Luther High School Conference of Delegates Meeting  
August 14, 2013  
Principal's Report**

**School Year Theme** " *“You have the words of eternal life” John 6:68b*

**Enrollment:**

1. We concluded the 2012-13 school year with an enrollment of 260.
2. Transfers: Three transfers in and three transfers out at this point
3. As of August 2, 2011, our enrollment for the coming school year will be;  
9<sup>th</sup> - **76**, 10<sup>th</sup> - **62**, 11<sup>th</sup> - **61**, 12<sup>th</sup> - **72**   **TOTAL 271**
4. International students: 1 junior and 1 senior, both from China

**Faculty In-Service**

1. Bullying - This will be an ongoing topic / program in the curriculum and faculty study. An ad hoc committee will be meeting throughout the school year. The emphasis is
2. Common Core Standards
3. Mobile computer lab usage
4. CESA Updates / Reports
5. Handbook Review (Staff, Faculty, Parent/Student)
6. Crisis Management Plan
7. Academic Department Meetings to consider curriculum revisions/enhancements
8. WI School Choice Voucher Program

**Opening Service** Our 2013-14 school begins with the opening service at 2:00 PM on Sunday, August 18. Pastor Lisk will be the liturgist and speaker.

**Study Hall Supervisors** Mrs. Kathy Krajewski and Mrs. Lisa Kilmer will continue to serve as study hall supervisors

**Accreditation** – The annual accreditation report for WELSSA has been submitted the WRISA annual report will be submitted in September. Reports of those submissions will be received in Fall.

**Luther High School Conference of Delegates August 14, 2013**

**Education Committee Report**

Mr. Jon Hahm

- A. **ALHS Chapel/Auditorium Visits**– Several faculty visited Fox Valley, Kettle Moraine, Wisconsin Lutheran College, Cedarburg High School and the La Crosse Community Theater auditoriums to research ideas for Luther’s own Chapel/Auditorium. Many ideas were incorporated into a proposed plan by the faculty.
- B. **Home Visits** – Faculty Advisors continue to make Home Visits to new students welcoming them to Luther High School and answering questions prior to the school year to make the transition as smooth as possible.
- C. **Projectors Installed** – This summer the Band, Choir, & Board Rooms had projectors installed.
- D. **Calendar** – The 12 month calendar for 2013-14 was to be distributed to each congregation and grade school at the end of May/early June. Each Luther High School family will also receive a calendar. If your congregation/school hasn’t yet received their calendar packet please take it with you from the CoD meeting.
- E. **Soliciting Improvements** – A survey was sent to all our parents, pastors and LES principals via email requesting suggestions for improving Luther. The results were reviewed by Faculty and Board with suggestions added to our Long Range Plans.
  - a. Questions on the survey (may be distributed at the meeting)
- F. **Technology Update**
  - a. **Internet upgrades** – faster Internet has been installed to accommodate the increase of computers used in the classrooms
  - b. **Skyward** – Server was moved offsite to a secure host. Security, backups and updates will now be handled by the host company.
  - c. **Laptop carts** – several variations of laptops will be deployed this Fall into the classrooms. Some that will allow an entire class to each have a laptop and some with just a few that can be shared.
  - d. **BYOD** – Bring Your Own Device is a proposal to have the students each bring their own electronic devices instead of one being provided by Luther. The faculty is discussing the pros and cons and will work toward a recommendation in the future.
- G. **2012-13 Long Range Goals Progress Report** –
  - a. Secure state teaching licensure for faculty – in process

**Conference of Delegates**  
**B&G Report**  
**August 14, 2013**

- A. Insurance Quote:** The committee met with the agent to make some revisions. Premium due date is September 1.
- B. Building Committee:** Recommendation pending with the Board of Control.
- C. Lutheran Hospital Property:** Gave up right of first refusal. New owner will provide a fence to maintain security for our property.
- D. Summer Improvements:** Choir room lighting completed. Waiting for final billing and rebate. Carpet in Pastor Bilitz' room replaced with epoxy (\$4535.23 cell tower).
- E. Softball Field:** Mr. Ross has raised money to put underground irrigation on the softball fields. This was an approved wish list item. Paul Albrecht and Keith met with Mr. Ross and the installer to go over the layout of the project. The well will supply the water. Volunteers also added a warning track to the varsity field.
- F. Water Heater:** The water heater for the new locker rooms had some issues. Keith Schedler said that he could not tell if the plugged condensate pipe caused the heat exchanger to flood or if the heat exchanger has a small crack. Worst case is replacement at \$6000 - \$8000.

<b>2013-14 Goal</b>	<b>Study/ Recommendation/Report Sequence</b>	<b>Status Report</b>
Develop an ongoing program to address bullying and favoritism	Ad Hoc Comm > Faculty > BOC > COD	An ad hoc committee consisting of the religion department instructors, 2 Christian counselors, a parent and the principal have met to begin planning for faculty inservice meeting presentations
Implement an electronic lunch ticket system	Kitchen staff > Bldg & Grounds Comm > BOC > COD	
Continue to expand intramural program	Student Council Advisors > Student Council > Faculty > Education Comm > BOC > COD	
Solicit school improvement suggestions from students, parents, alumni, association congregations and schools, faculty and staff	Administration > survey recipients > BOC > COD	
Upgrade volleyball standard system in Auxiliary Gym	Athletic Dept > B & G Comm > BOC > COD	

Review administrative job descriptions and duties	Ad Hoc Comm > Administration > BOC > COD	
Consider adding a Dean of Students	BOC > Administration > BOC > COD	
Re-activate a LHS alumni association	Ad Hoc Comm > BOC > COD	
Appoint a Long Range Planning Committee consisting of members of COD, BOC and Faculty	BOC > Ad Hoc Comm > BOC > COD	
Complete campus long range facility plan	BOC > Ad Hoc Comm > BOC > COD	
Develop formal faculty continuing education policy	Administration > Ed. Comm > Faculty > BOC > COD	
Add AP English and Social Studies courses	Faculty Depts > Curriculum Comm > Admin Council > BOC Ed Comm > BOC > COD	
Replace baskets in Auxiliary Gym with adjustable baskets	Ath Dept > B & G Comm > BOC > COD	
Consider use of stage as site for video/sound recording studio	Faculty ad hoc comm > Faculty > B & G Comm > BOC > COD	
Improve campus landscaping	Master Plan Ad Hoc Comm > B & G Comm > BOC > COD	



Highlight curriculum in Cymbal	Academic Dept Chrmn > Publications Secretary	
Provide weekly website updates	Asst Prin > Publications Secretary	
Present LHS financial needs to all association congregations at beginning of the respective congregation's budget planning process	Finance Comm > congregations > BOC > COD	
Develop LHS Foundation presentation to be shared with association congregations	LHS Foundation > Finance Comm > BOC > COD	